



**Brooklyn Urban Garden Charter School**

**Board of Trustees Meeting**

**May 23, 2023**

**9:30pm - 10am**

**Brooklyn Urban Garden Charter School, 500 19th Street, Brooklyn, NY**

<https://meet.google.com/iww-pkee-pye>

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**Members Present:** Ana Bast, Jamal Deek, Felice Ekelman, Regina Lee Fechter, Christine Kang, Jackie Piccolo, Erin Walker

**Others present:** Susan Tenner (BUGS Executive Director), Susan Bakst (BUGS Director of Marketing and Outreach); Sade Martinez (BUGS Assistant Principal of STEAM and Director of Inclusion and Student Supports), Wynette Caesar (BUGS Principal), John Johnston (BUGS PTA), Tara LIndis-Corbell (BUGS PTA)

**I. Welcome and Approval of the Minutes**

- A. The meeting was called to order at 9:39am.
- B. Felice Ekelman made a motion to approve the April board meeting minutes, Regina Lee Fechter seconded, and all approved.
- C. The mission moment provided by Susan Tenner focused on classroom visits and sharing observations.

**II. Finance Committee**

Jamal Deek reported on behalf of the committee.

- A. Jamal reviewed the budget memo providing more information about how BUGS matches up with the school comparables provided by ASNY. He also provided an overview of the May Finance Report explaining BUGS levers for cost improvements, sustainable staffing model design, and good cash to liabilities ratio.
- B. The executive compensation memo will be coming next month and will be voted on by the board at the June meeting.
- C. Board members discussed the comparative schools used in the report with board members suggesting the comparative report also include data about per pupil funding rates and enrollment

**II. Education & Accountability Committee** - The committee had not yet convened its May meeting and did not report.

**IV. Governance and Nominating Committee**

Regina reported to the board on the following topics:

- A. Board recruiting is continuing to be a priority with a goal of adding another board member with a strong background in education. Board members are urged to reach out to network.
- B. There was a brief discussion about recruiting current and alumni families and the best strategy and timing for engagement.
- C. The committee is working to finalize the strategic plan template and will send it out to the board soon.

**V. ED Report** - There were no questions about the ED Report.

There was no public comment.

Felice Ekelman made a motion to adjourn the meeting, Ana Bast seconded, and all approved.

The meeting was adjourned at 10am.